



**MAHANAGAR TELEPHONE NIGAM LIMITED**  
(A Government of India Enterprise)

Open Tender for the repair of **SMPS and Conventional** type  
Power plant of all makes  
under the jurisdiction of  
General Manager (NP) MTNL, Delhi  
Nehru Place Tel Exch Bldg

Regd. & Corporate Office:  
5<sup>th</sup> floor, Mahanagar Doorsanchar Sadan,  
9, CGO Complex, Lodhi Road, New Delhi -110003  
Corporate Identity No. (CIN) of MTNL: L 32101 DL 1986 GO 1023501

Tender Enquiry No: AGM (T/F) NP/ tender/SMPS repair/2019/05

Tender Document fee  
Rs. 590/- (**Non-Refundable**)

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**CHECK LIST**  
For preparation of Technical Bids

S. No.	Particulars/ documents to be submitted bids	Remarks
1	Whether all pages of Bid documents which are to be submitted, have been marked with Serial number (1,2,3, ...).	Yes / No
2	Whether all documents being submitted, have been signed by the authorized signatory.	Yes / No
3	Whether the tender document fee submitted.	Yes / No
4	Whether the required EMD (Bid Security) submitted.	Yes / No
5	Whether Article or Memorandum of Association or partnership deed or proprietorship deed as the case may be along with subsequent amendments etc has been submitted.	Yes / No N/A
6	Whether General Power of Attorney / authorization in favour of signatory in case of partnership firm/ company, and proprietor in case of proprietorship submitted	Yes / No
7	Copy of GST Registration certificate submitted	Yes / No
8	Copy of Last Income-Tax return submitted	Yes / No
9	Experience certificate and certificate of satisfactory completion of work as asked in tender document submitted	Yes / No
10	Close relatives declaration as per annexure-F has been submitted	Yes / No
11	Declaration regarding black listing of the firm as per Annexure- G submitted.	Yes / No
12	Agency details as per annexure-H of NIT submitted	Yes / No
13	Bid form (Annexure-J of tender document) has been signed and submitted (acknowledgement of acceptance of Terms & conditions by bidder)	Yes / No





7. Offer will be accepted in two wax sealed envelopes.

(a) First envelope should contain the technical bid including proof of Earnest money deposit and other documents as per eligibility criteria of the NIT.

(b) The second envelope should contain the financial bid i.e. rates quoted on price quotation form attached as Annexure – E to this document. Both the envelopes (Technical bid and financial bid) should be contained in a single envelope. The inner and outer covers of envelopes should be addressed to AGM (T/F) Nehru Place, Nehru Place Telephone Exchange Building NEHRU PLACE, NEW DELHI-110506. With tender No. & date. In case the bid document is down loaded from website, the necessary fee for purchase of tender document in shape of Bank Draft (Non-refundable) in favour of MTNL shall be submitted along with the bid in a separate envelope at the time of submission of bid without which bid shall not be entertained.

(c) Bids will be summarily rejected if 1st envelope (Technical bid) does not contain particulars of earnest money deposit / proof of exemption from the earnest money deposit.

8. The following items shall be submitted (in original) on or before the scheduled date & time of submission of bids:

a) Prescribed "Tender document fee" in the form of cash receipt or DD, in favour of MTNL Delhi.

b) Prescribed "EMD" in the form of Bank Draft or DD in favour of MTNL Delhi.

9. In case if the tender opening day is declared to be a holidays or in case of unforeseen contingencies, the bids shall be opened on the next working day at the same time without any further notice.

10. Final authority for the acceptance of the tender shall be "General Manager (NP) MTNL, Delhi" & his decision shall be final.

11. MTNL reserves the right to cancel the tender / to reject any or all bids so received without assigning any reason.



AGM (T/F) NP  
O/o General Manager (NP)

