Annexure

**Application Form for calling of volunteers for one post of Chief Technical Officer(CTO)/ Chief Finance Officer (CFO)on deputation to MTML, Mauritius (a 100% subsidiary of MTNL).**

(Through proper channel)

Paste Passport size photo

(self attested)

1. Post Applied for :
2. Applicant’s Name

(as per Official records) :

1. Father’s/Husband’s Name :
2. Designation :
3. Present Organisation :
4. Staff No. / Employee No. :
5. Category :
6. Date of Birth :
7. Age as on 01.01.2021 :
8. Office Address :

(for correspondence) :

State :

Pin Code

Office Tel (with STD code) :

Res. Tel. (with STD Code) :

1. Mobile Number :
2. Email ID :
3. Recruitment Year :
4. Date of initial appointment :
5. No. of completed years in service

as on 01.01.2021 :

1. Basic Payas on 01.01.2021 :

(as per CDA / IDA)

1. Level / Grade(as per CDA / IDA) :
2. Educational / Professional Qualification :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Qualification | Name of Institution | Period of Study | Tick the relevant |
| Part Time | Full Time | Corres-Pondence |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. Positions held during the last ten years :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Designation(complete) | Place of posting and Name of Organization |  PeriodFrom To  | Nature of Duties |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Detail of Lien or deputation, if any, at present or in the past
2. Whether any punishment / penalty /Inquiry (Civil / Criminal / Departmental) awarded during the last 10 last years

 Signature of the applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note :** Please attach a write-up, **not exceeding 3500 characters,** in support of your Candidature, for

reference at the time of interview. The Full form of all abbreviation used must be given in the

prescribed limit of characters.

**DECLARATION TO THE SIGNED BY THE APPLICANT**

I do hereby declare that I meet the mandatory experience required &I am eligible to apply for the deputation vacancy advertised by MTNL. I undertake that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I also understand that in the event of any particular information found false or incorrect, my candidature for the post of CTO / CFO, MTML, Mauritius,is liable to be rejected or cancelled at any time without any specific notice period.

 Signature of the applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **(To be filled by Controlling Unit maintaining Service Book)**

 The details from S.No.1 to 20 have been verified from the service book.

 **`** Signature & Stamp of verifying Officer

 **(TO BE FILLED BY THE CADRE CONTROLLING UNITS)**

**No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_**

The above application form in respect of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ duly completed in all respects, is being forwarded to **DGM(HR), 4th Floor, MTNL Corporate Office, Mahanagar Doorsanchar Sadan, 9, CGO Complex, Lodhi Road, New Delhi-110003**, after due verification of particulars, along with vigilance clearance.

Dated \_\_\_\_\_\_\_\_\_\_ Signature ; \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Designation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Offcie/Deptt ; \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_