

**MAHANAGAR TELEPHONE NIGAM LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
**CIN L32101DL1986GOI023501**


Registered and Corporate Office: Mahanagar Doorsanchar Sadan 5<sup>th</sup> Floor, 9 CGO Complex, Lodhi Road,  
New Delhi - 110 003. Tel: 011-24319020, Fax: 011-24324243,  
Website: [www.mtnl.net.in](http://www.mtnl.net.in), [www.bol.net.in](http://www.bol.net.in)

**Notice of ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE DATE**

1. Notice is hereby given that the 30<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on Tuesday, 30<sup>th</sup> September, 2016 at 11:30 am at Auditorium, Mahanagar Doorsanchar Sadan, 9 CGO Complex, Lodhi Road, New Delhi-110003. The detailed Notice setting out the business to be transacted at the meeting together with the Annual Report for 2015-16 has been dispatched to all the Members of the company at their registered addresses and the same is also available on website [www.mtnl.net.in](http://www.mtnl.net.in) and on NSDL's website [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
2. Notice is hereby given that pursuant to the provision of Regulation 42 of SEBI (LODR), 2015 and Section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books will remain closed from Friday, 23<sup>rd</sup> September, 2016 to Friday, 30<sup>th</sup> September, 2016, (both days inclusive) for the purpose of AGM.
3. The Notice of AGM and the Annual Report has also been sent electronically to those members who have registered their e-mail address. Any such member who wishes to have a physical copy of the Annual Report may write to the Company and the same would be provided free of cost. Any member, who has not received the Annual Report or any investor who has become a member of the company after the dispatch of Annual Report, may send a request to the Company Secretary at the registered office address for a copy of the Annual Report and can also attend the AGM in person or appoint a proxy.
4. Members have the option to exercise their right to vote at the 30<sup>th</sup> AGM by electronic means through remote e-voting services provided by National Securities Depository Limited (NSDL). The remote e-voting period shall commence at 9.00 am on Tuesday, 27<sup>th</sup> September, 2016 and will end at 5:00 pm on Thursday, 29<sup>th</sup> September, 2016, after which remote e-voting shall be disabled by NSDL.
5. A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on behalf of member. Such a proxy need not be a member of the company. The instrument appointing the proxy in order to be valid and effective, must be delivered at the registered office of the company duly filled, stamped & signed not later than forty-eight (48) hours before the commencement of the meeting.
6. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depository as on cut-off date i.e. September 23<sup>rd</sup>, 2016 only shall be entitled to avail the facility of remote e-voting as well as voting in the AGM. Any person who acquires shares of the company and becomes a member of the Company after the dispatch of the notice of AGM and holds shares as on the said cut-off date may obtain the user ID and password by sending a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). If a person is already registered with NSDL for remote e-voting then existing user ID and password can be used for casting vote.

7. The facility for voting through Ballot Paper shall be made available at the AGM.
8. Members who have cast their vote by remote e-voting prior to the meeting may attend the meeting, but shall not be entitled to vote again at the AGM. However, in case a member, who has cast his vote electronically as well as through ballot paper, the vote cast through ballot paper will be ignored.
9. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for members and e-voting user manual for Members available on the website [www.evoting.nsdl.com](http://www.evoting.nsdl.com) under the 'Downloads Section' or you can contact Ms. Pallavi Mhatre, Assistant Manager, NSDL, Trade World, 'A' Wing, 4<sup>th</sup> floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai-400013 contact No. 022-24994545/ 1800-222-990, Email Id: [pallavid@nsdl.co.in](mailto:pallavid@nsdl.co.in)/ [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) .
10. The Results on resolutions shall be declared within 3 days of the conclusion of the AGM of the Company. The results declared along with the Scrutiniser's report shall be placed on the website of the Company [www.mtnl.net.in](http://www.mtnl.net.in) and on the website of M/s National Securities Depository Limited (NSDL). [www.nsdl.co.in](http://www.nsdl.co.in) for information of the members and would also be communicated to the Stock Exchanges.

For & on behalf of Mahanagar Telephone Nigam Ltd.



(S.R. Sayal)

Company Secretary

Place: - New Delhi

Date:- 01-9-2016